


Quick Guide for Entering Kindergarten Entry Assessment Data

1. Log into My Teaching Strategies with your username and password. Usernames were set up as your Kyrene email address. You are able to go through the forgot password link if needed to reset your password. The log in link is available under the Classroom/Assessment section on the Employee Resources page or can be accessed directly at <https://my.teachingstrategies.com/>.

Welcome!

MyTeachingStrategies®



Username

Password

Log in

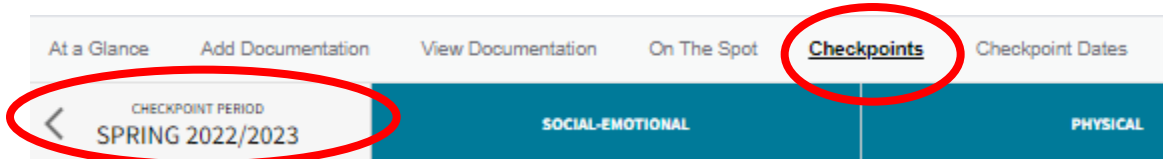
Please contact your Administrator if you do not have a MyTeachingStrategies® username.

[Forgot Password?](#) [Forgot Username?](#)

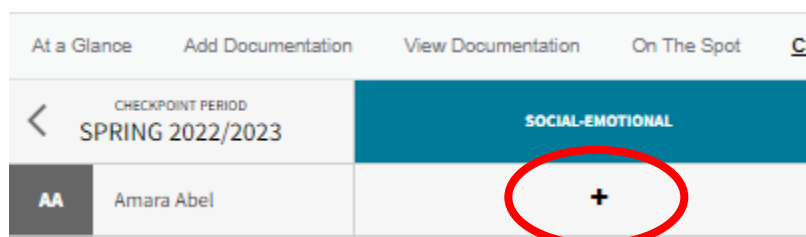
2. Click on the Assess icon along the top of the screen.





3. Click on the Checkpoints link in the grey bar above the domains. Be sure you are set to the appropriate checkpoint period. The default is the current checkpoint period.



4. Click on the + symbol under one of the areas for one of the students in your class.



- Click on the + symbol under one of the dimensions for one of the students in your class.
NOTE: The platform has been updated to the Kindergarten Entry Assessment view; only the 16 required dimensions for the Kindergarten Entry Assessment will appear.

| | | | | | | | | |
|---|--------------------|-------------------|----|--------------------|----|-------------|---|------------|
| At a Glance | | Add Documentation | | View Documentation | | On The Spot | | Checkpoint |
|  CHECKPOINT PERIOD SPRING 2022/2023 | | Social-Emotional | | | | |  | |
| | | 1a | 1b | 2b | 2c | 3b | | |
| AA | Amara Abel | + | + | + | + | + | | |
| AM | Annali Matus | + | + | + | + | + | | |
| AC | Asher Collum-Smith | + | + | + | + | + | | |
| AM | Ava Masters | + | + | + | + | + | | |

- You will now see the selected dimension and progression across the top of the screen and all the areas along the left side of the screen. Click on the “Add Children to Assess” link.

| 1a. | | NOT YET | LEVEL 1 | LEVEL 2 |
|------------------------|------------|---------|---------|---------------------------------|
| Manages feelings | | | | |
| | | | | Uses adult support to calm self |
| ADD CHILDREN TO ASSESS | | ... | ... | ... |
| AA | Amara Abel | | | |

- Select additional children to assess. You can use the check boxes to select individual students or the “Select All” link at the top of the column to select all students in your class. Students can be deselected by unchecking the box next to their name. Click the Update button when you have completed your selections.

Add Children to Assess

SELECT ALL

| | | |
|----|--------------------|-------------------------------------|
| AM | Annali Matus | <input checked="" type="checkbox"/> |
| AC | Asher Collum-Smith | <input checked="" type="checkbox"/> |
| AM | Ava Masters | <input checked="" type="checkbox"/> |
| CC | Cecilia Cancio | <input checked="" type="checkbox"/> |
| DM | David Mendivil | <input type="checkbox"/> |
| EB | Erin Black | <input type="checkbox"/> |
| FS | Finley Schultz | <input type="checkbox"/> |
| FG | Frances Gordon | <input type="checkbox"/> |

Cancel

Update

8. Now you will see all selected students for a specific dimension. You can select levels for each student by clicking in the box for the corresponding level. NOTE: In the Fall when we are the in Kindergarten Entry Assessment window the column for the KEA level will be highlighted.

1a. ⓘ
Manages feelings

ADD CHILDREN TO ASSESS

| | | NOT YET | LEVEL 1 | LEVEL 2 | LEVEL 3 |
|----|--------------------|---------|---------|---------------------------------|---------|
| | | | | | |
| | | | | Uses adult support to calm self | |
| | | | ... | ... | |
| AA | Amara Abel | | | ✓ | |
| AM | Annali Matus | | | | ✓ |
| AC | Asher Collum-Smith | | | ✓ | |
| AM | Ava Masters | | | | |
| CC | Cecilia Cancio | | | | |

9. When you have completed entering levels for this dimension, click on the “Save and Continue” button in the upper right corner of the screen.

PREVIOUS CHECKPOINTS OFF ON **Save and Continue** X

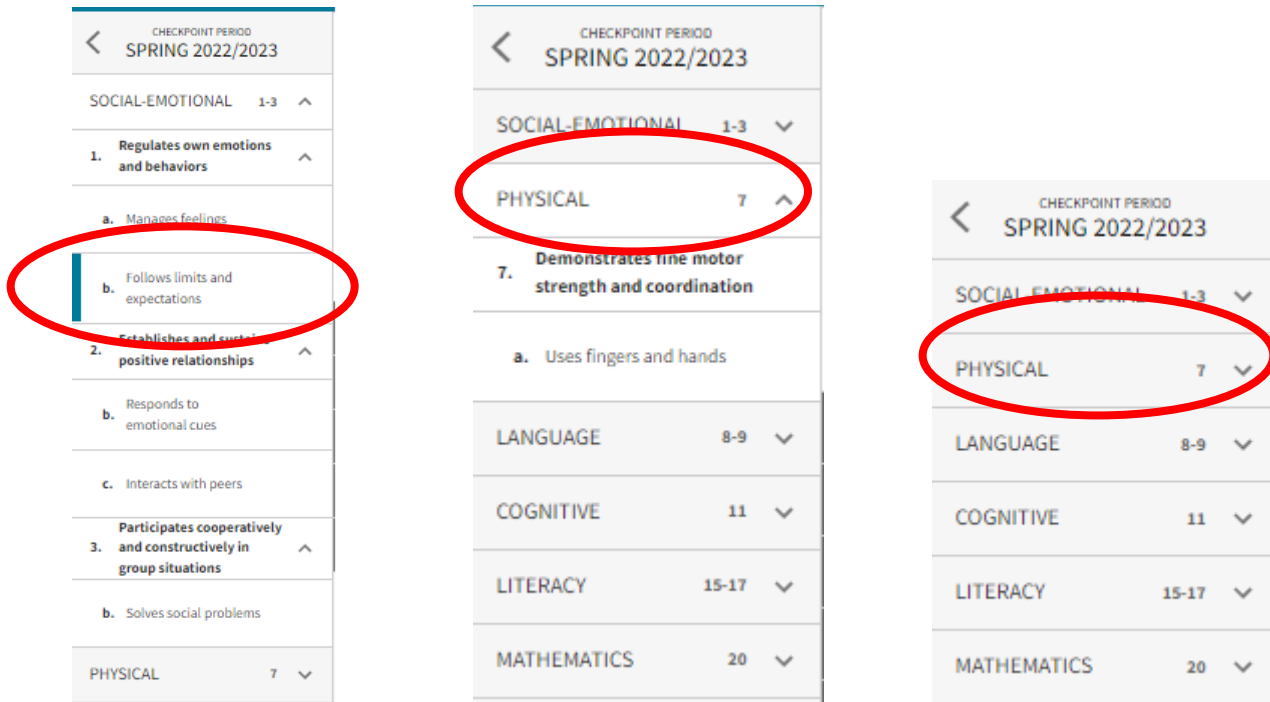
10. The system will automatically advance to the next dimension and maintain the same group of students you selected in the previous steps. You can continue this process until you have entered all your data. You are able to save your progress at any time and exit the system. Your entries will be saved and you will be able to begin entry where you left off.

1b. ⓘ
Follows limits and expectations

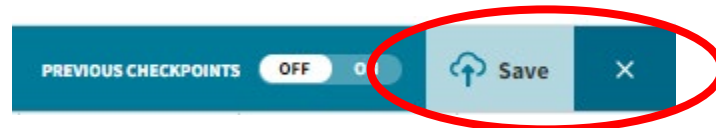
ADD CHILDREN TO ASSESS

| | | NOT YET | LEVEL 1 | LEVEL 2 |
|----|--------------|---------|---------|--|
| | | | | |
| | | | | Responds to changes in an adult's tone of voice and expression |
| | | | ... | ... |
| AA | Amara Abel | | | |
| AM | Annali Matus | | | |

11. You are also able to navigate between the areas and dimensions by clicking on the dimensions on the left side of the screen. The dimension you are on will be shown as slightly indented with a vertical blue bar next to it. You are able to expand or collapse each area in the left menu by clicking on the area.



12. When you are finished with data entry, click the save button and exit the screen using the X.



13. Click on your profile icon in the upper right corner of the screen and select the Log Out button to end your session. You will be returned to the log in screen.

